

DIARY NOTES

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DD/A



14 October 1954

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1. Talked to Ed Saunders about project [REDACTED]. I pointed out to him that the discussion which took place at the PRC meeting when this project was considered had to do entirely with points which should have been indicated to the Committee in the Comptroller's memorandum. Saunders agreed and said that he would take care of this in the future. I told him, also, that he should strive to make his memoranda to the Project Review Committee on projects more meaningful, and that I considered them practically useless in their present form. I also told him I thought we should have had a preliminary meeting on [REDACTED], to iron out some of the administrative technicalities. We agreed that in the future he would notify this office not later than Saturday of each week whether any projects to be considered on the following Wednesday should have a preliminary administrative review, and if so, we would schedule such review on the Monday preceding the PRC meeting on Wednesday.

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3. I told Saunders that I had not heard from [REDACTED], who was indebted to the Agency in the amount of three or four hundred dollars and that he should pursue a normal course in effecting collection.

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5. Discussed the revision of [REDACTED] and told him I hoped this could be expedited and also that it seemed to me the procedures for [REDACTED] cases should conform, insofar as possible, to the E.O. 10450 cases.

25X1A9a

6. I agreed to give the Management Staff (Regulations Control) one clerical position on a temporary basis [REDACTED] to arrange).

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7. Agreed with [REDACTED] that in transferring our records to the new Records Center [REDACTED] we should attempt to supply supplementary issuances from that location and not purchase 25 file cabinets and run a small show in Washington.

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8. Agreed with [REDACTED] that it was not necessary for the Management Staff to have a duty officer on Saturdays for the sake of coverage alone. His overtime on Saturdays should be governed by his workload, however.

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9. In connection with the Management survey of the Audit Staff, [REDACTED] spoke to me about the independence of auditors overseas. He feels that notwithstanding any agreements that we may have, it is wrong for the Audit Staff to be on the T/O of [REDACTED] and that he should be on a field T/O reporting direct to [REDACTED]. I will explore this with [REDACTED].

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10. I asked Sheff Edwards to do a brief study for me and come up with a positive recommendation as to whether we should continue our present practice of having people take a polygraph immediately after they take their oath of office or whether we should delay the oath until the polygraph has been completed.

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11. Sheff Edwards reports that he has a backlog of investigations which he is trying hard to work off, but due to a variety of circumstances he may have to have an increase in his personnel ceiling. I told him I hoped we could complete the Management survey in his office before this request came up, and that in any case I would expect to get support from the Medical survey if such an increase is actually necessary.

25X1A9a

12. [REDACTED] staff, telephoned to say that they had received my note expressing some disappointment at the fact that I did not get adequate information on [REDACTED] until the last minute. He agreed to furnish me information copies of their reports which pertain to DD/A personnel or activities in the future.

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13. Saunders inquired as to the status of [REDACTED]. I told him that it was my understanding that she was separated on Tuesday and that I had assumed that his people would have taken the necessary action to effect collection of her indebtedness as she was processed out.

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14. [REDACTED] said he had talked to Mr. "Z" and that Mr. "Z" said that Larry Houston had made a commitment on behalf of the Agency to purchase his car in [REDACTED] a proposal which I declined to approve. John requested permission to cable Houston, to ascertain whether he had made such a commitment, and I approved.

15. [REDACTED] requested permission to delay forwarding requests for entry in the Career Service until Mr. Houston returns. I approved.

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16. Talked to [REDACTED] about his position, in view of the fact that [REDACTED] is coming on duty to replace him as Chief of Planning. I told [REDACTED] that my conversations with Garrison had indicated there was no dissatisfaction with his performance but that we all felt that General [REDACTED] would give us some stature as well as ability in that position, which would help us accomplish many things that we are trying to do and are having some difficulty in doing with persons of less stature.

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DD/A DAILY ACTION SUMMARY

14 October 1954

Originating Office

Subject

Action

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[REDACTED]  
14 Oct 54

Ditto copies of Personnel Notice - Overtime and Holiday Work .

Sent by special messenger to all office heads attending DD/A staff meeting.

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AD/P  
12 Oct 54

Memorandum for Director of Central Intelligence, subject: [REDACTED] - security case. Memo to DCI fr D/Sec. dtd 16 July 54 and memo to AD/P fr Chairman, IRB dtd 8 Oct 54 attached.  
Eyes Only

Recommendation disapproved by DD/A and DDCI 12 Oct 54. Orig and 1 w/atts to Mr. [REDACTED]

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2ccs-AD/P; 2ccs handcarried to DCI.

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AGC  
19 Aug 54

Memorandum for Director of Central Intelligence, subject: [REDACTED] procedure for settlement of outstanding accounts. Memo for DD/P fr Deputy GC dtd 17 Feb 54 attached.  
ER-6-1056

Recommended procedure w/blue memo fr DD/A recommending approval handcarried to DCI DD/A subj cpy held by mrp; lcc of blue memo-DDA chrono.

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C/RCS  
30 Sept 54

Memorandum for Deputy Director (Administration), [REDACTED]

Concurred in by [REDACTED] signed by DD/A. Orig w/att and blue memo handcarried to DCI for approval. lcc-DDA subj held by mrp. lcc of blue memo-DDA chrono.

ER-6-0889

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